



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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| PUBLIC MEETING MINUTES: | BOARD OF CLINICAL SOCIAL WORK EXAMINERS |
| MEETING DATE AND TIME: | Monday, January 6, 2014 at 9:00 a.m. |
| PLACE: | 861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building |
| MINUTES APPROVED: | 02/17/2014 |

MEMBERS PRESENT

Florienda Scott-Cobb, Professional Member, **President**, Presiding
Rochelle Mason, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Yen-Anh Gibson, Public Member
John Mucha, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBER ABSENT

Fran Franklin, Professional Member

ALSO PRESENT

Leslie Boyd, DSCYF
Simone Marie George, Wilmington University

CALL TO ORDER

Ms. Scott-Cobb called the meeting to order at 9:08 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the November 18, 2013, minutes for approval. Ms. Mason moved, seconded by Mr. Mucha, to approve the minutes as presented. Motion unanimously carried.

NEW BUSINESS

Ratification of Applications to Sit for the ASWB Clinical Exam

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Jenifer Keller. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Taylor Kruze. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Tracy Pearson. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Victoria Pauldine. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Meredith Phillips-Woodard. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application to sit for the ASWB Clinical Exam for Denise Thomas. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application for licensure by reciprocity for Lois Nachamie. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to ratify the application for licensure by reciprocity for Brandis Williams. Motion unanimously carried.

Review of Application for Licensure by Reciprocity (Full Board Review Needed)

The Board reviewed Diane Brissey's application for licensure by reciprocity. Ms. Mason moved, seconded by Ms. Scott-Cobb, to approve the application. Motion unanimously carried.

Review Request for Special Accommodations for M. Michelle Milligan

The Board reviewed the request for special accommodations for M. Michelle Milligan. Ms. Mason moved, seconded by Ms. Teed, to approve the special accommodations and grant Ms. Milligan an additional two hours to complete the test. Motion unanimously carried.

Review and Consider Recommendations from Hearing Officers for Rule to Show Cause Hearings

The Board considered the recommendations from the Chief Hearing Officer for the Rule to Show Cause hearing for Denise Crowley. Ms. Mason moved, seconded by Ms. Bisgood, to agree with the Chief Hearing Officer's conclusions of law and to accept the recommended discipline. Motion unanimously carried.

The Board considered the recommendations from the Hearing Officer for the Rule to Show Cause hearing for Patricia Friel. Ms. Mason moved, seconded by Ms. Scott-Cobb, to agree with the Hearing Officer's conclusions of law and to accept the recommended discipline. Motion unanimously carried.

The Board considered the recommendations from the Hearing Officer for the Rule to Show Cause hearing for Valetta Miranda-Evans. Ms. Mason moved, seconded by Ms. Bisgood, to agree with the Hearing Officer's conclusions of law and to accept the recommended discipline. Motion unanimously carried.

Status of Complaints

The Board was advised that Case 31-02-13 has been closed.

Election of Officers

Ms. Scott-Cobb moved, seconded by Ms. Bisgood, to nominate Ms. Mason as Vice President for a second term. Motion unanimously carried. Ms. Mason accepted the nomination.

Mr. Mucha moved, seconded by Ms. Mason, to nominate Ms. Scott-Cobb as President for a second term. Motion unanimously carried. Ms. Scott-Cobb accepted the nomination.

Ms. Mason moved, seconded by Ms. Teed to nominate Ms. Bisgood as Secretary for a second term. Motion unanimously carried. Ms. Bisgood accepted the nomination.

Review Requests for Inactive Status

The Board reviewed the request for inactive status submitted by Kathryn Forte. Ms. Bisgood moved, seconded by Ms. Mason, to approve the request for inactive status. Motion unanimously carried.

The Board reviewed the request for inactive status submitted by Ken Meehan. Ms. Mason moved, seconded by Ms. Scott-Cobb, to approve the request for inactive status. Motion unanimously carried.

Review Request for Extension to Obtain CEU's Pursuant to Consent Agreement for Michelle Ropeter (Consent Agreement was executed on November 18, 2013 and licensee was required to complete 9 hours of continuing education in the area of ethics on or before December 31, 2013)

The Board reviewed the request submitted by Theodore Segletes, III, Esq., on behalf of Michelle Ropeter, requesting an extension to obtain the required CEU's pursuant to the Consent Agreement that was executed on November 18, 2013. Ms. Mason moved, seconded by Ms. Scott-Cobb to request that Ms. Ropeter submit proof of the CEU's that she has completed thus far, as well as the dates of admission and discharge regarding her hospitalization. Upon receipt of the request documents, the Board will determine if she is eligible for an extension. Motion unanimously carried.

Review Continuing Education Documentation Submitted by Denise Crowley (Per Chief Hearing Officer's Recommendation)

The Board reviewed the continuing education documentation submitted by Denise Crowley. Ms. Mason moved, seconded by Ms. Bisgood, to accept the continuing education. Ms. Crowley is now in compliance with the recommendations of the Chief Hearing Officer. Motion unanimously carried.

Review of Applications to Sit for the ASWB Clinical Exam (Full Board Review Needed)

Ms. Mason moved, seconded by Ms. Scott-Cobb, to approve Lauri Dunn's application to sit for the ASWB Clinical Exam. Motion unanimously carried.

Ms. Mason moved, seconded by Ms. Scott-Cobb, to approve LaRenda Jones' application to sit for the ASWB Clinical Exam, and to recommend that Ms. Jones complete a test preparation course offered by the NASW, Delaware State University, or another entity. Motion unanimously carried.

Ms. Mason moved, seconded by Ms. Scott-Cobb, to approve Roselle Weissman-Park's application to sit for the ASWB Clinical Exam. Motion unanimously carried.

UNFINISHED BUSINESS

Review Certificate of Completion for "Child Abuse Identification and Reporting Guidelines for Delaware Medical Providers" Submitted on Behalf of Patricia Guarriello

The board reviewed Patricia Guarriello's certificate of completion for the course titled "Child Abuse Identification and Reporting Guidelines for Delaware Medical Providers. Ms. Mason moved, seconded by Ms. Bisgood, to accept the certificate of completion. Motion unanimously carried.

Discussion Regarding Proposed Statutory Revisions and Input from Stakeholders

The Board reviewed the proposed statutory revisions and made minor changes, specifically removing the last sentence in §3909 (a).

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Ms. Williams advised the Board that Mr. Collins has accepted a position at the Governor's office, and will no longer be the Director of the Division of Professional Regulation. Mr. David Mangler, former Executive Director of the Board of Nursing, has been appointed to replace Mr. Collins. She also advised the Board that Deputy Director, Kay Warren has announced her retirement, and her last day as the Deputy Director of the Division of Professional Regulation will be January 31, 2014.

Ms. Williams informed the Board that Ms. Gibson is unable to serve a second term as a public member on the Board, but is holding over until a replacement has been found.

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

There was no correspondence.

NEXT MEETING

The next meeting will be held on February 17, 2014 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Mason moved, seconded by Ms. Bisgood, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:26 a.m.

Respectfully submitted,

Board of Clinical Social Work Examiners
January 6, 2014
Page 5

A handwritten signature in cursive script that reads "Jessica M. Williams". The ink is black and the signature is fluid and legible.

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners